

# CSSE

The Consortium of Selective Schools in Essex  
– TRANSPORT OFFICE –

CSSE Transport Office  
PO Box 3087  
Chelmsford  
Essex CM1 3SY

t: 01245 281194  
f: 01245 350522  
e: transport@csse.org.uk  
www.csse.org.uk

Dear Parent/Guardian

March 2021

## **Bus Transport to Consortium Member Schools – termly tickets only**

The CSSE is authorised by Stephenson's and First Bus Essex to sell termly tickets on their school bus routes as well as termly tickets on First Bus Essex public service routes. We are unable to assist with daily, monthly or annual ticket requests or provide route information for public services. **We are unable to offer a ticketing service for any other bus company.** For other bus companies you will need to make a direct arrangement.

Please complete and return the enclosed blue CSSE transport registration card to the Consortium Transport Office as soon as possible if you are interested in purchasing termly tickets for your child on bus services operated by Stephenson's or First Bus. Bus routes and prices are available from the CSSE website [www.csse.org.uk](http://www.csse.org.uk) (you must click on the 'Transport' link to access transport information). The transport registration card is also available on the CSSE website.

Before you purchase a bus pass from the CSSE you may find it useful to check the Traveline Public Transport website: [www.traveline.info](http://www.traveline.info) or telephone 0871 200 2233 for bus stop and route queries. This traveline website is a public transport information service that will give you information on all modes of transport.

The following documents are available to view and download from our website:

- CSSE Travel Registration Card – complete and return to the CSSE office
- CSSE transport agreement (March 2021)
- Last year's Code of Conduct for both bus companies (valid at the date of this publication March 2021)
- **Last year's termly fares for information only:** Only prices for the 2020/21 academic year are currently available.

**Autumn Term 2021 prices are still to be set by the bus companies and will be displayed on our website as soon as they are received at the CSSE office.**

PLEASE ENSURE YOU HAVE READ THE TERMS OF THE AGREEMENT MADE BETWEEN THE CSSE AND THE BUS COMPANIES BEFORE PURCHASING YOUR CHILD'S BUS TICKET. THIS IS AVAILABLE ON OUR WEBSITE.

**We would strongly advise you to register as soon as possible as some routes have limited availability. We will acknowledge receipt of your CSSE registration card, but availability on the bus will only be confirmed on receipt of your Autumn Term invoice, which will be despatched on 21st May 2021.**

**Important** – If on receipt of your invoice you **no longer wish to take up the offer of transport** then please email us immediately to enable us to offer the place to another pupil. We are unable to take verbal instruction from parents.

Consortium Transport Office Telephone Number: 01245 281194

Email Address: [transport@csse.org.uk](mailto:transport@csse.org.uk)

The office is open during term time from 9am – 4.30pm

**Please note the CSSE office is closed during all school holidays. All tickets will be despatched before we close for the Summer holiday. Please telephone us if you have a query.**